



Introduction: The American Indian Alaska Native Tourism Association (AIANTA) is seeking proposals from qualified Native American and non-native venues in the Albuquerque, New Mexico area to host the American Indian Alaska Native Tourism Association’s Go International two-day workshop.

Proposal Requirements:

Event Date: Tuesday, April 19, 2022, and Wednesday, April 20, 2022

Room Block:	MON Apr 18	TUE Apr 19	WED Apr 20	THU Apr 21
	15 - arrivals	20	15	0 - departures

Attendance: 20-30

Rate: Prevailing government per diem, currently at \$111 per night.

Non-Profit: AIANTA is a non-profit 501(c)(3) organization

Cut-Off: 14-day cut off (Monday, April 4, 2022)

Concessions:

- Three (3) day pre/post-conference group rate guarantee
- No attrition
- Complimentary meeting room rental
- Airport shuttle service
- 20% discount on audio visual (screen and A/V cart)
- No penalty for bringing ancillary audio visual equipment
- 20% discount on F&B menus
- Complimentary Parking Fees
- No Resort Fees
- Comp WI-FI in Meeting Space and guest rooms
- Complimentary power drop and internet hard-line in registration area

Billing: Sleeping rooms will be IPO (individuals pay own)
Other event related charges will be direct billed (ex. F&B, A/V, etc.)

Reservations: Telephone and online

Meeting Space: 1,800 to 2,000 square feet – classroom style. Beverage station and lunch in the same room. Eight-foot registration table set outside the meeting room.

Agenda: TUE Apr 19 – 8:00 a.m. to 5:00 p.m. --- Workshop
WED Apr 20 – 8:00 a.m. to 5:00 p.m. --- Workshop

Food/Beverage:

- Coffee service to be available from 7:30 am with refresh mid-morning.
- Lunch may be provided on one day.
- Afternoon beverage break to be available.

Please include:

- Food and Beverage menu
- Audio visual menu
- Floor plan and capacity charts

Proposal Deadline: Deadline to submit proposals is 5:00 p.m. MST on October 1, 2021. Send proposal to:
Bianca Mitchell, Education Manager
American Indian Alaska Native Tourism Association
bmitchell@aianta.org

Questions/Inquiries: **Bianca Mitchell**, Education Manager
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